

Dear members,

In February 2022, the *Corporations Amendment (Meetings and Documents) Act 2022* came into effect. The new laws establish a more practical and simpler system for members to decide whether to receive company documents in physical or electronic form.

In line with existing practices, Dubbo RSL Memorial Club will continue to send members AGM and other meeting notices by post to their nominated physical address, as a default option.

### **Members' rights to receive documents in physical or electronic form**

Under the *Corporations Act 2001* (the Act), members of this club may "elect" to receive documents in physical or electronic form.

Section 110K of the Act obligates Dubbo RSL Memorial Club to inform members of their right to make this election, as per this notice.

As noted above, club members who do not make any election will be sent documents, including meeting notices, by post to their nominated physical address.

Members may elect to receive all company-related documents in physical or electronic form, on a permanent basis.

Alternatively, members may elect to receive only a particular document in physical or electronic form, on an ad hoc basis.

Members who elect to receive information electronically must provide Dubbo RSL Memorial Club their email address and mobile number, if the Club does not already hold this information.

If you elect to receive company documents electronically, the Dubbo RSL Memorial Club will use one of the following methods to send you company materials:

- Sending you an email with a PDF attachment of the meeting notice
- Sending you a text message or email with a hyperlink to the meeting notice
- Sending you a text message or email with instructions on how to access the meeting notice (e.g., by logging in to a member portal).

Members are entitled may make an election in writing, by emailing [pa@dubborisl.com.au](mailto:pa@dubborisl.com.au) or phoning 02 6882 4411 and ask for Robyn, Personal Assistant to the General Manager.

The Dubbo RSL Memorial Club has a privacy policy, and the collection of private information can be found on the club website under "Important Information for Club Members".

Please note that Dubbo RSL Memorial Club is not required to accommodate your elected communication type if we receive your election less than 30 days before the document is required to be sent. However, we will nonetheless make every effort to accommodate your request.

If you require further information, please contact the Club by emailing [pa@dubborisl.com.au](mailto:pa@dubborisl.com.au) or phoning 02 6882 4411 and ask for Robyn, Personal Assistant to the General Manager.